


NEW INSTRUCTIONS!

Shipping Label Code and Recycling Certificate Instructions

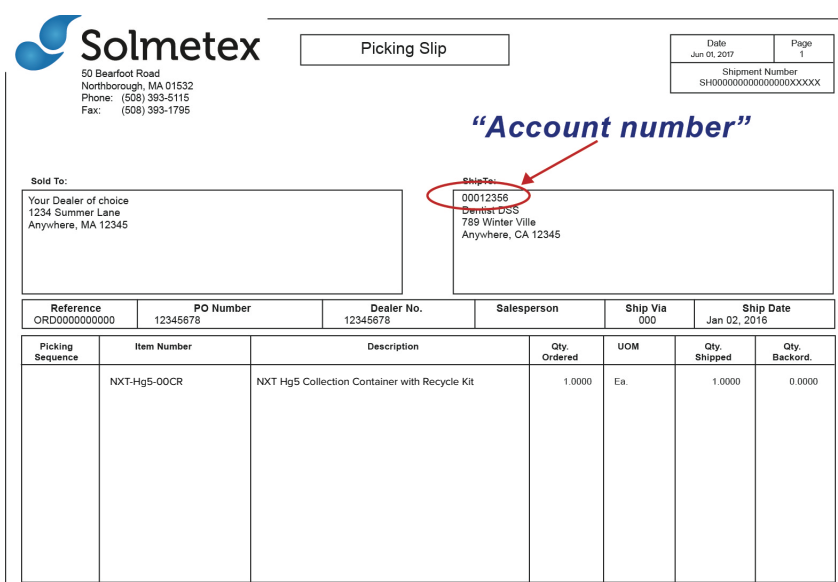
New Shipping Procedure:

- Please locate “Shipping Code” (see below) prior to packing container.
- Visit www.solmetex.com, locate and hover over “Recycling Program” in the menu bar.
- Select and click on “Shipping Labels” from drop down menu.
- Enter “Account Number” and “Zip Code”.
- Click on “Shipping Label”.
- Fill in all necessary information.
- Print the label, place the label into the packing slip envelope, remove backing and place on box for UPS pick up or 1-800-742-5877 to schedule pick up.

Note: One UPS label per Solmetex shipping box.



“Shipping Code”
D1234



Locate Recycling Certificates:

- Visit www.solmetex.com, locate and hover over “Recycling Program” in the menu bar then click on “Certificate Login” from the drop down menu.
- Enter your Account Number and Zip Code. These can be found on the Packing Slip that is included with each Solmetex shipment. See the example above.
- You can view, print or download from website and save to your computer as a .pdf file.

Visit www.solmetex.com for more information and “Live Chat” Monday thru Friday, 8:30 am – 5:00 pm EST or contact us at 800-216-5505.

Recycle Certificates may take up to 30 days to process from date shipped to the recycler.