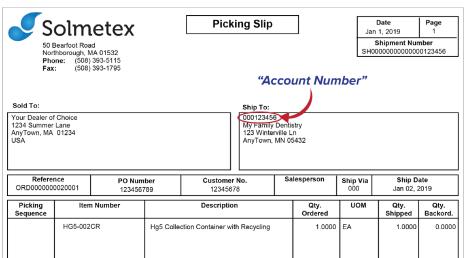
## Shipping Label Code and Recycling Certificate Instructions

## **Shipping Procedure:**

- Locate the "Shipping Code" on the snap cap (see below) prior to packing container.
- Visit www.solmetex.com and click on "Compliance Center" in the menu bar.
- Log into the Compliance Center portal with your email address and password. If this is your first time logging into the portal, you will need to create a login using your Solmetex account # (located on your packing slip) and your zip code. Note: If your product was shipped directly from your dealer, you may not have a Solmetex packing slip. In this event, please contact Solmetex Customer Service for further assistance.
- Within the portal, locate "Shipping Label" in the upper right corner of the portal screen.
- Select Product Type "NXT/Hg5 Recycling Container" and enter the Shipping Code located on snap cap, then press "Submit".
- Website will generate a UPS label.
- Print the label, place the label into the packing slip envelope, remove backing from envelope and place on box for UPS pick up or call 1-800-742-5877 to schedule pick up.
  NOTE: One UPS label per Solmetex shipping box.





## **Recycling Certificates:**

- Visit www.solmetex.com, click on "Compliance Center" in the menu bar.
- Log into the Compliance Center portal with your email address and password.
- From the "Compliance Certificates" tab, you can view, print, download and/or save the .pdf to your computer from the website.

Recycling Certificates may take up to 30 days from date shipped to the recycler to process.

Visit www.solmetex.com for more information and "Live Chat" Monday – Friday 8:30am – 5:00pm EST or contact us at 800-216-5505.

